

# Executive Director's Report

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*Kaho'olawe Island Reserve Commission Meeting  
December 4, 2025*

## **Budget, Finance, and Funding**

**FY26 Expenditure Report and Budget Variance:** See attached.

## **Plans, Policies and Procedures**

**Long-range Scheduling:** See the attached long-range schedule.

## **Administration, Staffing and Personnel**

**Commissioner Status Update:** Commissioner Pescaia's current term expired on June 30, 2025, but she is still able to serve as a holdover until the end of the 2026 legislative session. At this time, Commissioner Pescaia is intending to serve out the holdover period until the PKO can facilitate a replacement. KIRC staff and PKO representatives will be working with the Governor's Board and Commissions for a new commissioner appointment and confirmation hearing before the end of the next legislative session.

### **KIRC Staff Status Update:**

*New Hire for Cultural Resources Project Coordinator:* Leiokeko'olani Brown was hired earlier this year as the Cultural Resources Project Coordinator (CRPC). KIRC staff are currently working with DLNR Personnel to complete her hiring documentation and give her a start date. We are expecting her to mobilize on the December accesses.

*Selection for Logistic Specialist position:* KIRC staff has offered current Ocean Resource Specialist II (ORS II) Christina Wine the position of Logistics Specialist. In addition to her current KIRC boat and operations experience, Ms. Wine has previous experience and training as a diesel technician and boat crew. Ms. Wine's ORS II position was initially funded from a federal grant and currently is being funded by a Maui County grant which is expected to expire at the end of 2025.

## **Public Information, Outreach and Government Relations**

**Legislative Meetings for 2026 Session:** Several one-on-one meetings with key legislators have been scheduled to discuss the KIRC's legislative priorities for the 2026 session. Meetings were held with Senator Lorraine Inouye (Chair, Senate Water and Land Committee) and Senator Angus McKelvey (Senate District 6, South Maui). Meeting request with Senator Donovan Delacruz (Chair, Senate Ways and Means Committee) and Representative Chris Todd (Chair, House Finance Committee) are still pending. Other planned meetings include Representative Mark Hashim (Chair, House Water and Land Committee), Senator Lynn DeCoite (Senator District 7, Kaho'olawe) and Representative Terez Amato (Representative District 11, Kihei)

**Association of Hawaiian Civic Club Survey:** At the recent Association of Hawaiian Civic Club Convention, the topic of military land leases and unexploded ordnance issues were discussed by various attendees. The KIRC has received a request from Dr. Katie Kamelamela for KIRC Commissioners to participate in a survey on the impact of Kaho'olawe's transfer.

## Capital Improvement, Reserve Operations and Logistics

**Update on Base Camp Capital Improvement Project:** Currently Dawson has four tasks under this project:

Task 1: Roof repairs and elastomeric coating: This project was completed in April 2025.

Task 2: Replace potable water distribution system: All the materials are on island. This task is currently scheduled after all the other tasks are completed.

Task 3: Install AC units: Both split systems were installed and tested during the September 2025 access. Dawson will be bringing a HVAC technician out on the December 2025 access for initial servicing of the units.

Task 4: Building painting: Paint supplies (brush, rollers, etc.....) were received and on island. Paint delivery is delayed due to low stock at the distributors. The contractor is currently expecting a new shipment at the end of November/early December. After supplies reach the island, contractors plan to bring in extra staff from January to March 2026 to finish painting.

Task 5: Transformer Replacement. This is a new task to use the remaining CIP funds on this appropriation. Five base camp transformers will be replaced due to end-of-life cycle and extreme weathering. All are 3-phase, 480V transformers rated between 74 and 150 KVA.

**Update on Kihei Boathouse Expansion:** KIRC staff are working with DLNR Engineering and GHD Inc, to award a professional services contract to begin the design and planning process for the Boathouse Expansion Project. NOAA granted KIRC \$1,000,000 to expand the Kīhei Boathouse to add additional boat storage for their vessel. In addition to the expansion, the project includes building an adjacent education pavilion and comfort stations.

**New Honokanai'a Water Catchment Project:** DLNR's Office of Conservation and Coastal Lands (OCCL) has authorized another \$150,000 in special funding for the KIRC's coastal restoration efforts on Kaho'olawe. A portion of this funding will be used to build a 60'x 24' water catchment and storage tank in the Honokanai'a Base Camp to collect and store water for coastal irrigation projects. The catchment will serve a double purpose. By being built over the existing fuel storage and transfer station in camp, it will create a covered storage area to stage vehicles between island accesses, protect the fueling equipment from sun and weather damage and create a covered area to refuel and conduct basic maintenance on small vehicles. Staff is currently in the process of issuing a procurement solicitation for this project.



						FY26 Approved	Expended to Date	\$ Balance	% Expended to Date	1st Qtr FY26	October	2nd Qtr FY26	Total FY26	Notes						
COMMISSION																				
	COMMISSION MEETING TRAVEL																			
	Airfare	\$	2,000.00	\$	322.68	\$	1,677.32			\$	322.68	\$	-	\$	322.68					
	Car Rental	\$	200.00	\$	153.00	\$	47.00	77%		\$	153.00	\$	-	\$	153.00					
	Subsistence	\$	200.00	\$	-	\$	200.00	0%		\$	-	\$	-	\$	-					
	Parking	\$	60.00	\$	-	\$	60.00	0%		\$	-	\$	-	\$	-					
	Total Commission Meeting Travel	\$	2,460.00	\$	475.68	\$	1,984.32	19%		\$	475.68	\$	-	\$	475.68					
	COMMISSION CONFERENCE/REGISTRATION				\$	-	\$	-	0%	\$	-	\$	-	\$	-					
	COMMISSION OTHER DIRECT COSTS				\$	-	\$	-	0%	\$	-	\$	-	\$	-					
	COMMISSION PERSONNEL				\$	44,856.00	\$	14,641.04	\$	30,214.96	33%	\$	10,981.28	\$	3,659.76	\$	3,659.76	\$	14,641.04	
	Commission Coordinator-Labor Grant				\$	-	\$	-	\$	-	0%	\$	-	\$	-	\$	-	\$	-	
COMMISSION TOTAL					\$	47,316.00	\$	15,116.72	\$	32,199.28	32%	\$	11,456.96	\$	3,659.76	\$	3,659.76	\$	15,116.72	

				FY26 Approved	Expended to Date	\$ Balance	% Expended to Date	1st Qtr FY26	October	2nd Qtr FY26	Total FY26	Notes
<b>ADMINISTRATION</b>												
	<b>TOTAL OFFICE OPERATIONS</b>			\$ 9,650.00	\$ 3,016.75	\$ 6,633.25	31%	\$ 1,676.81	\$ 1,339.94	\$ 1,339.94	\$ 3,016.75	
<b>OFFICE SPACE / UTILITIES</b>												
	Building Repair & Maintenance			\$ 2,000.00	\$ 771.59	\$ 1,228.41	39%	\$ 771.59	\$ -	\$ -	\$ 771.59	
	Electric			\$ 34,200.00	\$ 3,883.54	\$ 30,316.46	11%	\$ 3,883.54	\$ -	\$ -	\$ 3,883.54	
	Janitorial Services & Supplies			\$ 11,165.00	\$ 7,174.44	\$ 3,990.56	64%	\$ 4,176.86	\$ 2,997.58	\$ 2,997.58	\$ 7,174.44	
	Office and Storage Lease combined 2/21			\$ 251,865.00	\$ 47,268.59	\$ 204,596.41	19%	\$ 36,735.46	\$ 10,533.13	\$ 10,533.13	\$ 47,268.59	
	Telephone			\$ 10,000.00	\$ 3,360.40	\$ 6,639.60	34%	\$ 1,678.79	\$ 1,681.61	\$ 1,681.61	\$ 3,360.40	
	Wireless/Cellular Communication			\$ 2,000.00	\$ 502.71	\$ 1,497.29	25%	\$ 251.16	\$ 251.55	\$ 251.55	\$ 502.71	
	<b>TOTAL OFFICE SPACE / UTILITIES</b>			\$ 311,230.00	\$ 62,961.27	\$ 248,268.73	20%	\$ 47,497.40	\$ 15,463.87	\$ 15,463.87	\$ 62,961.27	
<b>TOTAL COMPUTER EQUIPMENT &amp; SERVICE</b>				\$ -	\$ 1,531.29	\$ (1,531.29)	0%	\$ 1,531.29	\$ -	\$ -	\$ 1,531.29	
<b>MEETINGS - Commission/LEG/WG</b>												
	<b>Labor</b>			\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
	Travel											
	<b>Travel Total</b>			\$ 3,700.00	\$ 1,076.37	\$ 2,623.63	29%	\$ 9.51	\$ 1,066.86	\$ 1,066.86	\$ 1,076.37	
	<b>TOTAL MEETINGS</b>			\$ 3,700.00	\$ 1,076.37	\$ 2,623.63	29%	\$ 9.51	\$ 1,066.86	\$ 1,066.86	\$ 1,076.37	
	<b>OTHER DIRECT COSTS (Prking Permits)</b>			\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
	<b>ADMINISTRATIVE PERSONNEL BALANCE</b>			\$ 326,676.00	\$ 109,075.44	\$ 217,600.56	33%	\$ 83,124.96	\$ 25,950.48	\$ 25,950.48	\$ 109,075.44	
<b>OUTREACH / FUND DEVELOPMENT</b>												
	<b>Labor - Public Information Specialist</b>			\$ 65,580.00	\$ 18,053.52	\$ 47,526.48	28%	\$ 13,631.84	\$ 4,421.68	\$ 4,421.68	\$ 18,053.52	
	Other Direct Costs											
	<b>TOTAL Other Direct Costs</b>			\$ -	\$ 3,634.68	\$ (3,634.68)	0%	\$ 3,634.68	\$ -	\$ -	\$ 3,634.68	
	TBD Grant											
	<b>Labor-Match</b>			\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
	<b>Materials &amp; Supplies</b>			\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
	<b>Total Material &amp; Supplies</b>			\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
	<b>TOTAL IMLS 6 GRANT</b>			\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	
	<b>TOTAL OUTREACH / FUND DEVELOPMENT</b>			\$ 65,580.00	\$ 25,044.44	\$ 40,535.56	38%	\$ 19,691.88	\$ 5,352.56	\$ 5,352.56	\$ 25,044.44	
<b>ADMINISTRATION TOTAL</b>				\$ 716,836.00	\$ 205,697.72	\$ 511,138.28	29%	\$ 155,818.41	\$ 49,879.31	\$ 49,879.31	\$ 205,697.72	





					FY26 Approved	Expended to Date	\$ Balance	% Expended to Date	1st Qtr FY26	October	2nd Qtr FY26	Total FY26	Notes						
NATURAL RESOURCES MANAGEMENT / RESTORATION PROGRAM																			
	DOH 6- Expected FY26																		
	Labor/Personnel Services																		
	Labor KIR Specialist II 1 Year				\$	47,338.90	\$	-	\$	47,338.90	0%	\$	-	\$	-				
	Total Labor/Personnel Services				\$	47,338.90	\$	-	\$	47,338.90	0%	\$	-	\$	-				
	Materials & Supplies				\$	25,000.00	\$	-	\$	25,000.00	0%	\$	-	\$	-				
	Other Direct Costs Printing				\$	-	\$	-	\$	-	0%	\$	-	\$	-				
	TOTAL DOH 6 Grant				\$	72,338.90	\$	-	\$	72,338.90	0%	\$	-	\$	-				
RESTORATION PERSONNEL BALANCE				\$	221,928.00	\$	72,437.65	\$	149,490.35	33%	\$	54,328.37	\$	18,109.28	\$	18,109.28	\$	72,437.65	
TOTAL RESTORATION PROGRAM					\$309,266.90		\$72,437.65		\$236,829.25		23%	\$54,328.37	\$18,109.28	\$18,109.28	\$72,437.65				
					FY26 Approved	Expended to Date	\$ Balance		1st Qtr FY26	October	2nd Qtr FY26	Total FY26	Notes						
CULTURAL RESOURCES MANAGEMENT / CULTURE & EDUCATION PROGRAM																			
TOTAL CULTURAL PROGRAM				\$	68,000.00	\$	-	\$	68,000.00	0%	\$	-	\$	-	\$	-			
TOTAL OPERATING BUDGET FY 2025				\$	3,556,845.65	\$	846,808.13	\$	2,710,037.52	24%	\$	601,922.20	\$	244,885.92	\$	244,885.92	\$	846,808.13	



### KIRC Operations Calendar

	Holidays/Events		Base Camp	Ocean	Operations	Restoration	Culture	PKO	Other KIRC Base	Comments	
3-MONTHS	December 2025										
	1-Dec	7-Dec		Mob (W)	Staff (3)	Na Pua Noeau (15) F-M		Mua Honokanai`a (10) F-Su	Carmela		
	8-Dec	14-Dec		Helo Extract (F)	Aerial (F)	KS Maui (12) M-Th		Open	Christina		
	15-Dec	21-Dec		Mob (F)		Mua Completion (50) F-M			Dean		
	22-Dec	28-Dec	Christmas, Thu Dec 25	EXT (M)				Open		DARK	
	29-Dec	4-Jan	New Years, Thu Jan 1								
	January 2026										
	5-Jan	11-Jan		Mob (W)	Staff (3)	Dawson (3) W-F		Hakioawa (M-W)	Paul	DARK	
	12-Jan	18-Jan				Miliani (10) Mo`olono Prep (4) F-M		Mua Honokanai`a (12) F-M	Open	Ashley	
	19-Jan	25-Jan	Martin Luther King, Mon Jan 19	Helo Extract (F)	Aerial (F)	Trilogy (12) M-Th			Open	Caroline	
26-Jan	1-Feb									DARK	
February 2026											
2-Feb	8-Feb		Mob (W)					Open		DARK	
9-Feb	15-Feb					Four Season (15) F- M		Closing Makahiki (W-M)	Matt		
16-Feb	22-Feb	Presidents, Mon Feb 16	Helo Extract (F)	Staff (3)	Aerial (F)	Hana HS (12) M-Th		Open	Kale`a		
23-Feb	1-Mar						Ala loa - Hakioawa (Th-Su)		Dean	DARK	
March 2026											
2-Mar	8-Mar									DARK	
9-Mar	15-Mar		Mob (W)			KS Maui (15) F-M			Open	Christina	
16-Mar	22-Mar		Helo Extract (F)	Staff (3)	Aerial (F)	Access Guide (12) M-Th		Hakioawa (Su-W, W-Sa)		Carmela	
23-Mar	29-Mar	Kuhio, Thu Mar 26						Open		DARK	
6-MONTHS	April 2026										
	30-Mar	5-Apr	Good Friday, Fri Apr 3								DARK
	6-Apr	12-Apr						Open		DARK	
	13-Apr	19-Apr		Mob (W)	Staff	Pedro (8) HPR (8) F-M			Jamie		
	20-Apr	26-Apr		Helo Extract (F)		Aerial (F)	KS Kapalama (12) M-Th		Open		
	27-Apr	3-May						Hakioawa (Th-Su)			DARK
	May 2026										
	4-May	10-May							Open		DARK
	11-May	17-May		Mob (W)	Staff	PKO Mua (15) F-M					
	18-May	24-May		Helo Extract (F)		Aerial (F)	BIISC (12) M-Th		Hakioawa (Th-Su)		
25-May	31-May	Memorial, Mon May 25						Open		DARK	
June 2026											
1-Jun	7-Jun									DARK	
8-Jun	14-Jun	Kamehameha, Thu Jun 11							Open		DARK
15-Jun	21-Jun		Mob (W)			Mua Dedication (15) F-M		Mua Access (Honokanai`a)			
22-Jun	28-Jun		Helo Extract (F)	Staff		KPHLL (12) M-Th		Open			
July 2026											
29-Jun	5-Jul	Independence, Fri Jul 3						HCC (M-W) Ala Loa			DARK
6-Jul	12-Jul		Mob (W)	Staff (3)		DAR Maui Students (15) F-M			Open		
13-Jul	19-Jul		Helo Extract (F)			KS Alaka`i (12) M-Th					
20-Jul	26-Jul								Open		DARK
27-Jul	2-Aug										DARK
August 2026											
3-Aug	9-Aug		Mob (W)			KS Maui (15)			Open		
10-Aug	16-Aug		Helo Extract (F)			TNC (12)					
17-Aug	23-Aug	Statehood, Fri Aug 21									DARK
24-Aug	30-Aug								Open		DARK
September 2026											
31-Aug	6-Sep										DARK
7-Sep	13-Sep	Labor, Mon Sep 7	Mob (W)			Restoration (15) F-M			Open		
14-Sep	20-Sep		Helo Extract (F)			Restoration (12) M-F					
21-Sep	27-Sep								Open		DARK
28-Sep	4-Oct		Mob (W)			HIDOE Ho`akea (15) F-M					
October 2026											
5-Oct	11-Oct		Helo Extract (F)			Rain Ceremony (12) M-Th			Open		DARK
12-Oct	18-Oct										DARK
19-Oct	25-Oct								Open		DARK
26-Oct	1-Nov										DARK
November 2026											
2-Nov	8-Nov	Elections, Tue Nov 3	Mob (W)			Restoration (15) F-M			Open		
9-Nov	15-Nov	Veteran, Wed Nov 11	Helo Extract (F)			Restoration (12) M-Th					
16-Nov	22-Nov								Open		DARK
23-Nov	29-Nov	Thanksgiving, Thu Nov 26						Makahiki Opening (W-Su)			DARK
December 2026											
30-Nov	6-Dec		Mob (W)			Restoration (15) F-M			Open		
7-Dec	13-Dec		Helo Extract (F)			Restoration (12) M-Th					
14-Dec	20-Dec								Open		DARK
21-Dec	27-Dec	Christmas, Fri Dec 25									DARK
28-Dec	3-Jan	New Years, Fri Jan 1									DARK
January 2027											
4-Jan	10-Jan										DARK
11-Jan	17-Jan		Mob (W)			Restoration (11) Moolono (4) F-M					
18-Jan	24-Jan	Martin Luther King, Mon Jan 20	Helo Extract (F)			Restoration (12)					
25-Jan	31-Jan										DARK
February 2027											
1-Feb	7-Feb										DARK
8-Feb	14-Feb		Mob (W)			Restoration (15) F-M		Makahiki Closing (W-M)			
15-Feb	21-Feb	Presidents, Mon Feb 18	Helo Extract (F)			Restoration (12) M-Th					
22-Feb	28-Feb										DARK
March 2027											
1-Mar	7-Mar										
8-Mar	14-Mar										
15-Mar	21-Mar										
22-Mar	28-Mar										
29-Mar	4-Apr										
April 2027											
5-Apr	11-Apr										
12-Apr	18-Apr										
19-Apr	25-Apr										
26-Apr	2-May										