Executive Director's Report

Kahoʻolawe Island Reserve Commission Meeting April 30, 2021

Budget, Finance, and Funding

FY21 Expenditure Report and Budget Variance: There are no variances to report.

Plans, Policies and Procedures

Long-range Scheduling: See the attached long-range schedule.

Administration, Staffing and Personnel

Commissioner Status Update:

<u>Departing Commissioners</u>: Commissioner Holt has exceeded her term limit. Commissioner Pescaia's first term will expire on June 30, 2021. Commissioner Ching decided not to seek a second term and will also end his term on June 30, 2021.

<u>New Commissioners</u>: Confirmation hearings have been scheduled for two new commissioners and second term for an existing commissioner. Results of the hearing and confirmation vote will be briefed at the meeting. All terms commence July 1, 2021:

- GM683 Mikiala Pescaia. Renewal for second term representing the Protect Kaho'olawe 'Ohana (PKO).
- GM684 'Ānela Evans. New appointment for first term representing the PKO.
- GM685 Dr. Benton Pang, Ph.D. New appointment for first term representing Native Hawaiian Organizations (NHO).

KIRC Staff Status Update:

<u>Cultural Resource Project Coordinator and UXO Safety Specialist</u>: Towards the end of last year's legislative session, the legislature eliminated the funding in the FY21 Administration Budget for any positions vacant for more than two years. The UXO Safety Specialist Position has been vacant since Bart Maybee departed in March 2017. The Cultural Resource Project Coordinator position has been vacant since Kui Gapero departed in June 2016.

<u>New KIR II Specialist</u>: The newly awarded Hakioawa Watershed DOH 4 grant from the Department of Health, Clean Water Branch includes one year of reimbursable funding for a temporary KIR II Specialist. Staff is proposing to fund this new employee for one-year starting July 1, 2021 from trust funds and request quarterly reimbursements from DOH.

Capital Improvement, Reserve Operations and Logistics

Update on COVID procedures: The on-island COVID procedures have been working extremely well. In addition to the reduced volunteer numbers, twice daily sanitation by base camp staff and the increase berthing separation, staff has also purchased individual two-gallon water jugs for the volunteers to use while on-island. Every afternoon they clean their own jugs, and we provide ice for them to fill their jugs for individual use through the day. This reduces the risk of cross contamination when filling individual hydro flasks.

Starting in May the KIRC will be entering a new base camp contract with reduced base camp manpower. Currently, the base camp is dedicating one person a day to assist in meal preparation for individual service and conducting twice daily sanitization. Based on new CDC guidelines, base camp will be converting to once-a-day sanitization of common touch areas and the dining hall in the morning and volunteers cleaning the dining hall surfaces after the evening meals. Staff is planning to lift current COVID restrictions regarding cleaning, social distancing and capacity once the Governor has lifted the state-wide mask mandate.

Native Dryland Forest CIP Project Update: The Native Dryland Forest Project was funded from CIP funding for FY18 and 19. The last of the funds will be expended this month resulting in most of the on-island operational cost shifting back to KIRC funding. As discussed at the last commission meeting, all new KIRC grants will include a substantial request for funding to support both on-island operations and boat operations.

New Base Camp Maintenance Contract: The current base camp maintenance and operations contract and its allowed amendments will expire at the end of April 2021. In accordance with a previously approved motion, a new solicitation was posted on HIePRO and a vendor was selected based upon best price. The new contract was awarded to Dawson for \$453,695 for a period from May 1, 2021 to April 30, 2022 with three possible amendments. The previous Base Camp operating contract was for \$777,873. The previous contract included plants and natural resources restoration materials and supplies to support the Dryland Forest effort as well as the maintenance and repair supplies for on-island vehicles and the 'Ōhua. These have been eliminated in the current scope of work and shifted back to the KIRC. Base Camp manpower has also been reduced by one General Maintenance Technician (GMT) to reduce cost. The contract retains the purchasing of all food and kitchen supplies as well as food preparation. The KIRC is planning to reduce on-island volunteer group numbers from the previous year's 15 per access to 10 to reduce total food cost once COVID restrictions are lifted.

Government Relations

Legislative Site Visits: No new updates.

KIRC Calendar FY 2021

			Holidays/Events	Base Camp	Ocean	Operations		Culture	РКО	Other	KIRC Base	Comments
	20.14	1 1 1					April 2021					ID A DIZ
	29-Mar	4-Apr	Good Friday, Fri Apr 2							D.T. II (0 - 0 -)		DARK
3-MONTHS	5-Apr	11-Apr								P.Troll (Sa-Su)		DARK
	12-Apr	18-Apr		Dage Comm Mah (M)			Moldon (O) F M		Hakiaawa (Th. Cu)		Carroala	DARK
	19-Apr	25-Apr		Base Camp Mob (W)			Waldorf (8) F-M		Hakioawa (Th-Su)	D Trall (Ca Cu)	Carmela	
	26-Apr	2-May		Base Camp Extract (F)			DOFAW (5) M-Th May 2021		Ala Loa (Th-Su)	P.Troll (Sa-Su)	Courtney	
	3-May	9-May					IVIAY 2021			P.Troll (Sa-Su)		DARK
Ö	10-May	16-May								F.11011 (3a-3u)		DARK
Ş	17-May	23-May		Base Camp Mob (W)		Mooring	Wailea Canoe Club (12) F-M			P.Troll (Sa-Su)	Lyman	DAIN
n	24-May	30-May		Base Camp Extract (F)	Staff (1)	Widoming	Trilogy/Blue Aina (5) M-Th		Hakioawa (Th-M)	1 .11011 (04-04)	Courtney	
	Z+ May	OO Way		Base Gamp Extraot (1)	Jotan (1)		June 2021		Tuniouwu (TTT W)		Courting	<u> </u>
	31-May	6-Jun	Memorial, Mon May 31				04.10 202.			P.Troll (Sa-Su)		DARK
	7-Jun	13-Jun	Kamehameha, Fri Jun 11									DARK
	14-Jun	20-Jun		Base Camp Mob (W)			Ke Ala Polahiwa (8) F-M		PKO Ke Ala Polohiwa (Th-Su)	P.Troll (Sa-Su)	Jamie	
	21-Jun	27-Jun		Base Camp Extract (F)	Staff (1)		Maui High (8) M-Th		Ala Loa (Th-Su)		Matt	
8-MONTHS						-	July 2021					
	28-Jun	4-Jul	Independence, Mon Jul5						HCC (Th-Su)		Paul	DARK
	5-Jul	11-Jul								P.Troll (Sa-Su)		DARK
	12-Jul	18-Jul										DARK
	19-Jul	25-Jul			Staff (1)		Maui High (8) F-M		Hakioawa (Th-Su)		Jamie	
	26-Jul	1-Aug		Base Camp Extract (F)			Media/PAF (5) M-Th			P.Troll (Sa-Su)	Cassie	
							August 2021					
	2-Aug	8-Aug								5 T (2		DARK
Š	9-Aug	15-Aug		Base Camp Mob (W)			Imua Family Service (8) F-M		Huaka`i Lawai`a (Th-F)	P.Troll (Sa-Su)	Matt	
1 -9	16-Aug	22-Aug	Statehood, Fri Aug 20	Base Camp Extract (F)			NAWCA (5) M-Th		Hakioawa (Th-Su)	7.7. 11 (22.)	Maggie	
	23-Aug	29-Aug								P.Troll (Sa-Su)		DARK
	20 11.0	F Con					September 2021		Haldania (Th. M)		David	
	30-Aug	5-Sep	Labor, Mon Sep 6	Page Comp Mah (M)			Destaration (0) F M		Hakioawa (Th-M)	D Troll (Co Cu)		DARK
	6-Sep	12-Sep	Labor, Mori Sep 6	Base Camp Mob (W) Base Camp Extract (F)			Restoration (8) F-M Restoration (5) M-Th		Hokulea (Kealaikahiki)	P.Troll (Sa-Su)	Lyman Carmela	
	13-Sep 20-Sep	19-Sep 26-Sep		base Camp Extract (F)			Restoration (5) IVI-TH		Hakioawa (Th-Su)	P.Troll (Sa-Su)		DARK
	October 2021											
9-MONTHS	27-Sep	3-Oct		Base Camp Mob (W)			Kaholokalani (10) Staff (2) F-M		Rain Ceremony (Sa)		Cassie	
	4-Oct	10-Oct		Base Camp Extract (F)			Restoration (10) M-Th		, ,	P.Troll (Sa-Su)	Carmela	
	11-Oct	17-Oct							Ala Loa (Th-Su)		Paul	DARK
	18-Oct	24-Oct							Hakioawa (Th-Su)	P.Troll (Sa-Su)		DARK
	25-Oct	31-Oct										DARK
							November 2021					
	1-Nov	7-Nov										DARK
	8-Nov	14-Nov	Veterens, Thu Nov 11	Base Camp Mob (W)			Montesorri (10) staff (2) F-M				Matt	
	15-Nov	21-Nov		Base Camp Extract (F)			Restoration (10) M-Th		Opening Makahiki (W-Su)		Maggie	5.516
	22-Nov	28-Nov	Thanksgiving, Thu Nov 25									DARK
	00.11	T 5.5		In 0 M 1 0M	1		December 2021					1
	29-Nov	5-Dec		Base Camp Mob (W)			Restoration (10) F-M					
	6-Dec	12-Dec 19-Dec		Base Camp Extract (F)			Restoration (10) M-Th		Hakioawa (Th-Su)			
	13-Dec 20-Dec	26-Dec	Christmas Obs, Fri Dec 25						Hanibawa (TTI-Su)			
	27-Dec	26-Dec 2-Jan	New Year Obs, Fri Dec 31									
	21 500		1.1011 1041 000, 111 000 01				January 2022					
	3-Jan	9-Jan										
	10-Jan	16-Jan		Base Camp Mob (W)			Moolono Access (10) F-M		Hakioawa (Th-Su)			
	17-Jan	23-Jan	Martin Luther King, Mon Jan17	Base Camp Extract (F)			Restoration (10) M-Th					
	24-Jan	30-Jan										
(0	31-Jan	6-Feb										
12-MONTHS							February 2022					
	7-Feb	13-Feb		Base Camp Mob (W)			Restoration (10) F-M		Closing Makahiki (W-M)			
	14-Feb	20-Feb		Base Camp Extract (F)			Restoration (10) M-Th					
	21-Feb	27-Feb	Presidents, Mon Feb 21									
	March 2022											
	28-Feb	6-Mar										
	7-Mar	13-Mar		D O			D. 1					
	14-Mar	20-Mar	Kubia Day Fri Maros	Base Camp Mob (W)			Restoration (10) F-M					
	21-Mar	27-Mar	Kuhio Day, Fri Mar25	Base Camp Extract (F)			Maui High (10) M-Th					
	28-Mar	3-Apr										