

# Executive Director's Report

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*Kaho'olawe Island Reserve Commission Meeting  
March 1, 2013*

## Budget, Finance and Funding

**FY12 Expenditure Report and Budget Variance:** There are no variances to report.

**Grant application update:** The grant application program has had the following activity since the last Commission meeting in December 2012; see also the attached grant matrix:

- **Grants Awarded:** ESRI, "GIS Mapping Software"(\$100,000)
- **Grants Submitted:** Native American and Native Hawaiian Museum Services , "Museum Collection Archival Project" (\$49,911); Ocean Conservancy, "Cleanup of Kanapou for Japanese Tsunami Debris (\$10,000); NOAA Partners, "Cleanup of Kanapou for Japanese Tsunami Debris (\$25,000);
- **Grants Pending:** NOAA, "Coastal Debris Cleanup" (\$150,000); OHA, "Pokaneloa Restoration" (\$50,000)
- **Grants Rejected:** Castle Foundation, "Enhanced Marine Components for DOH" (\$100,000)

**Update on Fiscal Audit:** Spoke to Jerry Wong at State Auditor's Office. They are working with the audit consultant, PKF to develop the first draft of the report, but due to the retirement of Marion Higa, the office is in transition. They still need to go through various rounds of supervisor's and editing reviews and changes. They currently are backlogged and do not have an estimate when our audit will be completed.

## Plans, Policies and Procedures

**Long-range Scheduling:** See attached.

## Administration, Staffing and Personnel

**Commissioner terms:** The attached list provides the latest update on Commissioners' terms. I have met with Tony Benabese (Boards and Commissions) and he will be providing an update shortly. I followed up with emails requesting the following from the Governor's Office:

- Reappointment of Amber Namaka Whitehead to a second term. Currently Commissioner Whitehead is a holdover from her term that expired June 30, 2012. According to Boards and Commissions, Commissioner Whitehead has one year before her hold over expires.
- Reappointment of Christopher Kaliko Baker to another term. According to Mr. Benabese, Commissioner Baker is currently filling the remaining term of a previous Commissioner; therefore his term expires this year.
- Appointment of a Native Hawaiian Organization Representative.
- Reappointment/Appointment of an OHA representative. Commissioner Machado's term will expire on June 30, 2013.

## Public Information, Outreach and Government Relations

**Legislative Briefings:** In the past two months, I have conducted a series of informational briefings at both the House and Senate Water and Land Committees as part of a broader briefing from DLNR. A copy of the briefing slides was provided to all Commissioners for their use. I have also conducted an informational briefing at the request of Representative Hanohano's weekly kūkākūkā sessions at the legislature. Commissioner Aluli participated in the last briefing for members of the House Committee on Ocean, Marine Resources and Hawaiian Affairs.

## Capital Improvement, Reserve Operations and Logistics

**Hakioawa Hale Update:** On February 13, 2013, John Ching (PKO) and I attended the kickoff meeting for the Hakioawa Hale Project. Also in attendance were representatives from DLNR Engineering, GSI Pacific (Contractor) and Environet (Project Management). Some of the highlights from the meeting were:

- Contractor orientation is scheduled for March 6<sup>th</sup> at the contractor's office. PKO has been invited to participate.
- Pre-construction site visit is scheduled for March 26 to 27, 2013, which coincides with PKO access in Hakioawa. This will allow all parties to be present to verify the footprint of the structure and to ensure the work area is cleared of obstructions.
- Contractor will mobilize materials and commence work on April 1<sup>st</sup> and plans to complete the structure by April 25<sup>th</sup>. Final inspection to determine acceptance and completion is planned from April 26<sup>th</sup> to 29<sup>th</sup>.
- The contractor will be using a three to four man work crew and will be staying in Honokanai'a each night. Curtis Power, DLNR Construction Inspector, will be on-sight for the duration of the project.
- KIRC UXO Safety Officer/Zapata EOD will be present the first week or two during the excavations for the footings. During the following weeks, KIRC staff will rotate to monitor the construction project.
- KIRC and PKO are in discussions about ceremonies to kick-off the construction and for the grand opening.

**Passenger Helicopter Services:** Windward Aviation has formally notified the KIRC that they are no longer able to fulfill our passenger helicopter services contract due to the damage to their helicopter floats. They have made the decision to forgo repair and/or replacement of the floats due to the low return on their investment as the KIRC is their only over-water passenger client. We have also been notified that there is another qualified vendor that is currently compliant and we will be soliciting for a new heavy lift and passenger helicopter contract.