



KŪKULU KE EA A KANALOA

KAHO‘OLAWE ISLAND RESERVE COMMISSION

811 Kolu Street, Suite 201, Wailuku, HI 96793
Telephone (808) 243-5020 Fax (808) 243-5885

COMMISSION MEMBERS

NOA EMMETT ALULI, M.D.
Chairperson
ROBERT J. LU‘UWAI
Vice-Chair
MILTON M. ARAKAWA, A.I.C.P.
CHARLES PMK BURROWS, Ed.D.
CRAIG NEFF
LAURA H. THIELEN
JOHN D. WAIHE‘E, IV

Michael K. Nāho‘opi‘i
Executive Director

MINUTES OF THE MEETING

Thursday May 15, 2008

10:00 am

Department of Land & Natural Resources
Kalanimoku Building, Land Board Conference Room
1151 Punchbowl Street
Honolulu, HI

COMMISSION MEMBERS

PRESENT: N. Emmett Aluli, Chairperson; Robert Lu‘uwai, Vice-Chair; Charles Burrows; Craig Neff; Milton Arakawa, Laura Thielen (for a portion)

ABSENT: John Waihe‘e

KIRC STAFF: Michael Nāho‘opi‘i, Executive Director (ED); Michele McLean, Policy Advisor-Special Projects (PA-SP); Ka‘ōnohi Lee, Commission Aide (AIDE); Ray Enos, Policy Advisor-Governmental Affairs (PA-GA); Rowena Somerville, Deputy Attorney General (DAG); Nicole McMullen, Commission Assistant (CA); Stephen Fulton, Reserve Manager

KIRC CONSULTANTS: Jean Santos – BCR (for a portion)

GUESTS: Derek J. Chow and Debbie Solis, U.S. Army Corps of Engineers; William Stohler, Parsons; Eric Brundage and Jim Froneberger – Zapata; Keoni Fairbanks and Kylee Omo - PKO

I. CALL TO ORDER

Chair Aluli called the 6th meeting for the year 2008 to order at 10:15am followed by *Pule Na ‘Aumakua*. A quorum was established with five commissioners present.

II. APPROVAL OF AGENDA

Chair Aluli proposed to amend the agenda. He suggested also that future agendas begin with the ED report highlighting the work of the staff, followed by Budget and Finance report. He would like the Action Items to follow and then the Strategic Plan when Jean Santos arrives. Last will cover the Program Updates last.

MOTION: Commissioner Burrows moved to approve the agenda as amended. Commissioner Arakawa seconded the motion.

ACTION: Motion approved by all Commissioners present.

III. APPROVAL OF MINUTES

The Commission reviewed drafts of the March 18 and 19, 2008 and April 15, 2008 meeting minutes. CA McMullen reported that Chair Aluli, PA-SP McLean and DAG Somerville provided corrections to the minutes. Chair Aluli said that the workshop minutes provide the framework of the Strategic Plan.

MOTION: Commissioner Arakawa moved to approve the workshop minutes of March 18 and 19, 2008. Commissioner Lu‘uwai seconded the motion.

ACTION: Motion approved by all Commissioners present.

Chair Aluli discussed the presentation by Dr. Yoshiko Sinoto after the workshop on March 19, 2008 and said to make sure that the Culture and Education program gets his mana'ō. Commissioner Neff said it is important that someone contact him.

MOTION: Commissioner Burrows moved to approve the meeting minutes of March 19, 2008. Commissioner Lu'uwai seconded the motion.

ACTION: Motion approved by all Commissioners present.

Chair Aluli said, in response to a question posed by Commissioner Lu'uwai, that a \$10 million cap had been placed on the trust fund as part of the new strategic plan. ED Nāho'opi'i said that they are developing the funding plan based on the cap. **The Commission will approve the Strategic Plan and Action Plans #1 and #2 at the June meeting.** Commissioner Neff said that they need to develop a plan for what happens if they reach the \$10 million mark. ED Nāho'opi'i said that they will review funding continually and will cut back operations if necessary. Chair Aluli said that budgeting would be contingent on fundraising. Commissioner Lu'uwai asked if they had to go through the state to sell excess equipment. DAG Somerville said that they currently do, but they are researching it further. **Commissioner Neff noted that in the minutes, the Commission would meet on Kaho'olawe soon.** Chair Aluli said that they would discuss a meeting under announcements.

MOTION: Commissioner Lu'uwai moved to approve the meeting minutes of April 15, 2008. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

IV. COMMUNITY and PUBLIC COMMENT

There were no public comments.

VI. ADMINISTRATIVE BUSINESS

A. Executive Director's Report

ED Nāho'opi'i reported that they did not receive legislative funding this session. They will put together a more detailed plan for the next session. He explained a table in the report that shows the Strategic Action Plans and their due dates. The position descriptions are finished for the staff reorganization and have been reviewed by most of the staff. There are upcoming accesses for U.S. Fish and Wildlife and KHNL television for their Earth and Sea program. ED Nāho'opi'i said that he would accompany KHNL. Commission Thielen was going to go on island with her family, but had to cancel. **Chair Aluli asked which U.S. Fish and Wildlife personnel were scheduled to participate. PA-SP McLean said that she would provide him with the names.**

PA-SP McLean said the public comment period for the 'Ohua EA ends on May 23, 2008. They received one comment from State Office of Environmental Quality Control (OEQC) relating to the description of the beach at Honokanai'a.

The draft of the Strategic Plan was e-mailed to all participants at the Commission workshop in March. They only received one comment from Norma Wong suggesting that they move the mission statement to the beginning of the plan. **PA-SP McLean asked if they should post the Strategic Plan on the KIRC website for further comment. Chair Aluli said that they should.** He said that he would be discussing it at the PKO's Maui meeting in May.

ED Nāho'opi'i said that Corey Boss is developing a materials list and the Hut 10 project is on schedule. The five new lua also will soon be installed. Commissioner Burrows asked if they were able to find funding for the roofing materials for Hut 10. Stephen Fulton explained that

they would be able to cover the cost in the initial approved amount. **Commissioner Burrows said that he would like to go on island to see the work on Hut 10.**

V. ACTION ITEMS

A. Presentation by Army Corps of Engineers on small boat harbor feasibility study

Derek Chow of the Honolulu District, U.S. Army Corps of Engineers, thanked ED Nāho‘opi‘i and said that it was a pleasure to work with the staff. Chair Aluli told the Commission that he met Mr. Chow ten years ago when he was a field supervisor on the cleanup. Mr. Chow introduced project manager, Debbie Solis, and explained that they were trying to enter into a cost sharing agreement with the KIRC for the small boat harbor feasibility study. Ms. Solis explained that they are working with ED Nāho‘opi‘i and PA-SP McLean to develop a project management plan. The initial cost of the feasibility study was nearly \$1 million. It is currently estimated at \$1.425 million. They know that the commissioners and staff are also concerned about the cost. They are looking at doing part of the project using the KIRC staff. She said that the estimate could be on the high side as their staff is not familiar with Kaho‘olawe.

Mr. Chow explained that the feasibility study is paid 50%-50% between the federal government and the KIRC. He said that the KIRC’s portion could be made with “in-kind” services performed by KIRC staff or contractors. ED Nāho‘opi‘i said that some of the work was done during the cleanup, including surveys and GIS. Mr. Chow said that they are discussing what work has been done and what needs to be part of the study.

Chair Aluli asked Mr. Chow to discuss the legislative funding. Mr. Chow said that when the staff first approached them, he thought that the funding would be part of the Continuing Authorities Program, Section 107. It would be money from Congress to distribute to individual projects. They received \$250,000 in funding in 2006, but only for ongoing feasibility studies. Those funds were frozen and they received no appropriation in 2007. They received the remaining funds, for a total of \$500,000 for two years, in 2008 and the moratorium was lifted. The funds are now available for the project. They would seek an energy and water appropriation for future work. Chair Aluli said that KIRC would have to match the \$250,000 for the first year of the study.

Commissioner Arakawa asked if the study would look at a number of sites. Mr. Chow said that they looked at five or six sites in the reconnaissance phase, including Kūheia, Honokonai‘a, and Honoko‘a. Kūheia appeared to be the most appropriate site and what the cost estimate is based on. Commissioner Arakawa asked if the study would include research and analysis of the site, concept design and EIS. Mr. Chow said the study would produce a detailed engineering study and concept design yielding construction documents, a cost estimate and an understanding of environmental impacts, including a federal and state EIS. Chair Aluli thought that the Corps coordinated an EIS in 1978 and said that he would check. Mr. Chow said that they may have been acting on behalf of the Navy and he would check his records.

Mr. Chow said that the reconnaissance study was done at 100% federal cost. Chair Aluli asked him what his estimate would be for the construction of the harbor. Mr. Chow said that he thought it would be approximately \$20 million. Chair Aluli said that he thought it would be more. Mr. Chow said that 10% of the cost would be the KIRC’s responsibility, which would be \$2 million. The federal government would fund 90%. The Corps would contract and manage the project. Commissioner Arakawa asked if the local match could be from a state grant to the KIRC. Mr. Chow said that there are no restrictions on where they get funding for the study or construction and even federal grants can be used.

Chair Aluli said that there would need to be clearance and road construction. He asked Mr. Chow where they should look for funds for the roadwork and clearance. Mr. Chow said that the Corps does not have authority to assist with the road and cleanup. They should approach the congressional delegation for funding for clearance and infrastructure. Chair Aluli said that they need to see the big picture and asked how much he thought the whole project would cost. PA-GA Enos thought that it would be between \$20 and \$50 million to finish the road and clearance. Mr. Chow suggested \$100 to \$200 million to complete the cleanup of the whole island and the roadwork. He said that the Corps does not have a program to do it, but Congress could direct the Corps to do the work.

Ms. Solis mentioned that the Corps has built remote subsistence harbors in Alaska. Chair Aluli asked if Native Americans have benefited from the harbors. Mr. Chow said that reservations in Alaska have benefited, but Native Americans have a different status than Native Hawaiians and would not have the same eligibility. He said that Section 106 makes the process more difficult.

Commissioner Neff asked what the Corps's justification was for the project. Mr. Chow said that it is based on economic analysis and the damage that a harbor could prevent. There is a need on Kaho'olawe for a safe harbor and improvement in transportation. A harbor would make KIRC more efficient and reduce costs. Commissioner Neff said that transportation has changed with the landing craft. Mr. Chow said that there is still a need for navigation safety and a pier to off-load goods and people safely. The ocean conditions can make landing on the beach dangerous. He said that the EIS would consider any damage caused by current boating activities.

Commissioner Neff said that he has a hard time justifying building the harbor to save the environment while damaging Kūheia. They have to balance their needs. Commissioner Lu'uwai said that they have to sacrifice and safety of people is more important. Mr. Chow responded that that is why they want to do the feasibility study. He asked that they give them a chance to go into the study to address their concerns. Natural resource, cultural or archaeological impacts have to be disclosed in the evaluation for the Commission to decide how to proceed. Chair Aluli asked if they decide to downscale the harbor, would the funds still be available. Mr. Chow said that they are not fixed to location or layout. He said that it is important that that harbor fit within the cultural needs of the island.

Mr. Chow said that the Corps would be responsible for the harbor breakwater, turning basin and routine dredging and maintenance in perpetuity as it would be a federal feature on state land. KIRC would pay 10% of costs over a thirty-year period. Commissioner Neff asked what would happen when the sovereign entity took over the island. Mr. Chow said that they would have to recognize it as a federal harbor. They would have similar privileges as Native Americans if they were federally recognized. If they exclude the Corps, they would cease maintenance and inspections and would not be responsible for damage.

Commissioner Arakawa asked if the lack of a road would influence the Corps's decision to construct the harbor. Mr. Chow said that he thought it would as there would be no access and it would be under utilized. Commissioner Arakawa asked if that analysis would be covered in the feasibility study, and Mr. Chow said that it would. Commissioner Burrows asked about Honokanai'a, and Mr. Chow said that they have built harbors in pairs that would be used at different times of the year. **Chair Aluli said to make sure that Ms. Solis goes to Kaho'olawe.** Mr. Chow said that he would like to take his district engineer to island also.

Mr. Chow said that he hoped that they execute the cost share agreement in the next month or two, preferably by the middle of July. If they are not ready, they can carry the funds into the next fiscal year. Chair Aluli said that would have to decide this month in order to add the funds

to the budget. PA-SP McLean said that \$250,000 would be budgeted for the first half of the feasibility study and would be paid incrementally.

Chair Aluli directed the staff to develop a recommendation for the feasibility study for the next meeting. He asked that they determine the feasibility of a harbor at Kūheia and provide a timeline, funding requirements, and environmental concerns. He wanted reports from PA-SP McLean, PA-GA Enos, Dean Tokishi and Paul Higashino. The Commission will decide next month whether or not to do the study. ED Nāho‘opi‘i said that he had copies of all the studies done under the Navy and he would interface with the PKO regarding the feasibility study.

V. ACTION ITEMS

B. Authorize Executive Director to enter into a management contract for Kahua Honokanai‘a and other facilities

PA-SP McLean said that other facilities covered by the management agreement include the lua, water catchment, roads and trails, the communications tower, LZ Squid and Hakioawa. She said that the Parsons contract contained proprietary procurement information that should not be discussed in the meeting. Representatives from Parsons and Zapata were in attendance. The current management contract expires in June. With the Commission’s approval, the RFP was posted in March. An evaluation committee consisting of Stephen Fulton, Paul Higashino, AIDE Lee and PA-SP McLean reviewed the proposals. The evaluation criteria were: the total budget submitted and reasonableness of price (50%); experience in providing facilities management and support services (25%); and methodology, approach, and technical capabilities for completing the scope of work and deliverables (25%).

Commissioner Arakawa asked if the Zapata representatives could provide background on their other projects and how they would fulfill the terms of the contract. Eric Brundage said that they opened their office in Hawai‘i in 2004. The company started in North Carolina. They provided UXO service for KIRC on the cleanup project. They have worked at Schofield Barracks and prefer to hire locally. The company has less than 200 employees and they have engineering, construction, environmental and UXO divisions. The founder and sole owner is originally from Chile.

Commissioner Neff asked if they went to the island through the KIRC. Mr. Brundage said that they did and performed escort work and installed turbidity monitors. Chair Aluli asked if this was their first base camp operation. Mr. Brundage said it was their first in Hawai‘i, but that they did similar work in Iraq, where they ran the camp and security, and in the Andes, where they designed and supervised construction of a camp. He has worked in remote environments with the Army Reserve and was a director of logistics in the Philippines. He worked on the water catchment on Kaho‘olawe while on active duty. Commissioner Burrows asked about their personnel. He said that he would propose Jim Froneberger as Base Camp manager, who went to Kaho‘olawe during the cleanup and after. He said that they would try to solicit the current employees for continuity.

Chair Aluli asked about his plans for energy savings. Mr. Brundage said that he did not feel that the generator was running as efficiently as it could be and that it could be downsized. He said that over half of their engineers are LEED certified. [Commissioner Thielen joined the meeting.] He thought that wind power could be a good potential source of alternative energy.

Commissioner Burrows asked if he had the capability in the staff to address alternative energy, and Mr. Brundage said that they did.

Chair Aluli asked if he had a vision for what the camp should look like. Mr. Brundage said that he liked the innovation in the restoration of Hut 10. He sees continuous improvement, making the camp more efficient and useful within the Commission's vision. Commissioner Burrows asked if they had contacts with alternative energy companies. Mr. Brundage said that they have not worked on wave generation, but have engineers that have worked on photovoltaics. They have a strategic technologies division to look into innovative technologies. Chair Aluli said that it was expected that they would bring UXO expertise. Mr. Brundage said that they have an Industrial Hygienist, a certified safety professional, on staff. Chair Aluli asked about pest control. Mr. Brundage replied that they have sub-contracted that out. Commissioner Neff asked if they had a cultural component in their Hawai'i operation. Mr. Brundage said they worked very closely with cultural and archaeological resources while at Schofield Barracks.

Chair Aluli asked Bill Stohler of Parsons for his comments or concerns. Mr. Stohler said that he disagreed with Zapata's assessment of the generator and feels that the current one is properly sized. He agreed with the need to reduce air conditioning and increase use of natural ventilation. He said the scope of service had increased with responsibility for the water catchment and "special projects." He did not think they would get the same quality of service with less staff and they had difficulties in the past with only six people. He said that he enjoyed working with the Commission and staff and thanked them for the opportunity.

Commissioner Burrows asked Mr. Stohler about the status of the water filtering system and how to reduce importing bottled water. Mr. Stohler said that it is an older reverse osmosis machine, but has been maintained. Newer units would be more efficient. He said that they included costs for training and certification in the contract of an operator for the water supply on island. He said that it would require more sampling, but that the water quality is very high and they should pursue certification.

PA-SP McLean said that the staff recommends that the Commission authorize the ED to enter into a contract with Zapata for one year. Chair Aluli asked that she summarize the selection process. ED Nāho'opi'i said that he did not participate in the process because of past work experience with the contractors. PA-SP McLean said that the Zapata proposal was financially more appealing, taking into consideration the proposed decrease in staff. They considered the experience, commitment and comfort level of Parsons as a known entity. Their methodology and approach were different and have different benefits. The overall rating for Zapata was higher. The cost consideration was 50% of the decision.

Commissioner Burrows asked what would happen when the management contract is finished after a year. ED Nāho'opi'i said that they have to look at the best way to operate, available funding, and the level of services needed. They need to resolve labor issues before they look at hybrid management. They will know better at the end of FY09, and will have a plan as part of the infrastructure strategic goal that will incorporate the cultural use plan. Commissioner Neff asked if, due to the lower cost of the contract, some services would be changed or lost. Mr. Brundage said that they would meet the requirements of the RFP and provide a high level of service.

MOTION: Commissioner Arakawa moved to authorize the Executive Director to execute a contract with Zapata Incorporated in the amount of \$970,991.51 to manage Kahua Honokanai'a and other facilities on Kaho'olawe for a one-year period from July 1, 2008 through June 30, 2009. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

V. ACTION ITEMS

C. Authorize Executive Director to enter into interagency personnel agreement with Department of Land and Natural Resources, State Historic Preservation Division

ED Nāho‘opi‘i said that KIRC needs archaeological support and SHPD needs GIS support. They are proposing to share staff. Our GIS specialist will develop and train their staff on a GIS system and their staff will assist us with archaeological needs and compliance with Section 106. A draft agreement written by DAG Somerville was included in the packet. The draft has been forwarded to SHPD. Commissioner Arakawa asked if the arrangement would be hour for hour. ED Nāho‘opi‘i said that he thought it would and would be a balance of time. DAG Somerville said that the arrangement would help establish a system for the KIRC to perform its burial council functions. Commissioner Burrows asked where the staff would work. ED Nāho‘opi‘i said that fieldwork would be done on Kaho‘olawe and treatment plans could be written anywhere. Our GIS person could go to Honolulu or work electronically.

DAG Somerville said that if they made any major changes to the draft of the agreement, she would bring it back to the Commission. Commissioner Arakawa asked who would pay for supplies. ED Nāho‘opi‘i said that they would probably pay for their own. Commissioner Burrows suggested OHA share the cost and said that it will be a good opportunity for KIRC. Chair Aluli said that he anticipates other organizations sharing resources. Commissioner Neff asked about workshops on the GIS for KIRC staff and others. **DAG Somerville said that workshops were taken out of the original agreement, but she would put them back in.**

MOTION: Commissioner Burrows moved that authorize the Executive Director to enter into a Memorandum of Agreement with State Historic Preservation Division. Commissioner Lu‘uwai seconded the motion.

ACTION: Motion approved by the commissioners present, except Commissioner Thielen, who recused herself.

V. ACTION ITEMS

D. Presentation and Approval of FY09 Budget

Chair Aluli asked that they next discuss budget and finance, starting with the FY08 budget. PA-SP McLean reviewed the spending report for April, showing ten out of the twelve-month fiscal year. She reported that there were no notable expenditures. Stephen Fulton reported that there was an increase in the cost of boat operations due to work on the Hakilo. PA-SP McLean said that they would switch to black and white printing for the FY09 budget. Commissioner Thielen asked about the budget for enforcement networking. Stephen Fulton explained that they have not needed the line item due to better coordination with DOCARE. **Commissioner Thielen explained that DLNR is working on a permit and civil penalty system and she would be interested in discussing our enforcement program further.** KIRC may want to set up a similar system.

ED Nāho‘opi‘i explained the formatting for the FY09 budget. The budget begins with a summary of programs. It is organized by projects under each program, looking at personnel, transportation, materials and other direct costs. They will start using timesheets to show the amount of staff time per project. They will now be able to measure projects throughout the year and have a total costs package for grants.

Chair Aluli asked that staff provide an overview for Commissioner Thielen of the budget discussions. PA-SP McLean explained that the trust fund is at approximately \$20 million and would be depleted in four years at current spending. They have developed spending and

fundraising targets with a spending cap of \$10 million. They will keep the yearly budget below \$5 million. ED Nāho‘opi‘i said that the budget would reflect the true cost, including previously approved spending. Chair Aluli explained that the trust fund is invested by the state and gets a poor return. ED Nāho‘opi‘i said that eventual self-management of the trust fund is in the fund development plan.

PA-SP McLean said that, under the Commission budget, personnel have changed from two to one. Stewardship Organizations support was moved to Culture and Education. [Commissioner Thielen leaves.] The Administration budget includes Outreach and Fundraising Development. CIP management projects and contracts under Administration include the Hakioawa kitchen, the Kihei site, the Williams and Jensen contract and the BCR contract. The small boat harbor feasibility study is listed, but not funded, as funding will be sought from outside sources. **Chair Aluli asked that the small boat harbor feasibility study be kept in.** Chair Aluli asked about administrative training. PA-SP McLean said that it was included with the BCR contract under Administration. Website work will be in-house. Chair Aluli asked that they rephrase Commission / Administrative meetings to reflect that it is for staff travel. ED Nāho‘opi‘i said that Fund Development Materials is seed money for revenue generation. Chair Aluli asked that it be rephrased. PA-SP McLean said that they expect some volunteer and donation support for the Hakioawa kitchen. Chair Aluli asked about helicopter travel in the Administration budget. PA-SP McLean said that it was for if the ‘Ohua is not available.

The Reserve Operations budget includes UXO/safety and volunteer coordination. CIP includes 1/3 of the Hut 10 renovation. Chair Aluli asked if Myron Thompson was contracted to write a grant. Commissioner Lu‘uwai said that he would be donating a smaller generator. PA-SP McLean said they will go back to a per meal cost for food. Enforcement networking will be moved to the Ocean Program. ED Nāho‘opi‘i said that he would like to have access guide training this summer. Chair Aluli asked about bottled water. Commissioner Burrows said that they need to start phasing it out. ED Nāho‘opi‘i said that it would actually be cheaper to use bottled water than to pay for a certified person to run a water system on island. They would have to find a way to get it up mauka. He said that they are moving in that direction, but there are more questions that need to be answered. **Chair Aluli asked for a write-up on the operating costs of the bottled water and the reverse osmosis system.** Chair Aluli asked about barge operations. Mr. Fulton said that there would be none this year. Chair Aluli asked if Zapata’s staff duplicated the safety officer’s duties. ED Nāho‘opi‘i said that the KIRC does not have the same capabilities for lead exposure, airborne toxins or HAZMAT. KIRC will need to have the capability if we are to run the camp.

PA-SP McLean told the Commission about a sea turtle nest that was found on Kaho‘olawe during the aerial survey, the first documented. Chair Aluli was concerned about protecting the eggs. PA-SP McLean said that Cheryl King would monitor the nest. Included under Ocean will be enforcement and boater education. Commissioner Lu‘uwai asked about ‘opihi monitoring and seal tagging. PA-SP McLean said that they escort federal workers in the reserve for the seal tagging. Chair Aluli asked if they were comparing the data, and said that the Commission is not seeing the results. PA-SP McLean said that it is clear to the program staff that the Commission wants to see results and reports. ED Nāho‘opi‘i said that they can see the costs in the budget and the staff will have to prove the value of the projects. ED Nāho‘opi‘i said that they are partnering with other organizations like NOAA. Commissioner Burrows asked how much funding was from NOAA. Commissioner Burrows would like to see where they would get funding to continue the projects. Commissioner Lu‘uwai asked if aerial surveys every month were necessary. ED Nāho‘opi‘i said that he would look at the protocols and make sure the surveys are effective. They have discussed looking at key indicator species for the health of the reef.

Commissioner Neff said that it was important to incorporate culture into the program, including the knowledge of the fishermen. **Chair Aluli asked that the Ocean staff prioritize the projects and look at what could be cut. He would like to see a process to begin reporting and data crunching for grants.** PA-SP McLean said that they are proposing changing the MOP survey to every other year.

The Natural Resources/Restoration budget includes the final components of the DOH grant and the NRCS wetland restoration project grant. The materials cost will be reimbursed. Access guide training will also be reimbursed. **Chair Aluli asked for a write-up on alien species control.** PA-SP McLean explained that there had been more in the budget, but they decided to focus on the NRCS this year. Commissioner Burrows asked if there was any way to reduce the cost of the pili bales. Chair Aluli asked if they still felt that the method worked best. PA-SP McLean said that the staff feels that it is. **Chair Aluli said that he would like to see a report on pili bales and alternative methods.** Commissioner Neff said that they should increase pili fields on island.

The Culture and Education budget includes site stabilization and the alaloo. One staff person is budgeted. Commissioner Neff asked what stewardship organizations support could be used for. PA-SP McLean said materials and supplies. Chair Aluli said that PKO and other organizations should provide a budget. **He said that research and building an archive will be important and he would like to see a place in the budget for research.** They should look for grants. He would like to work with the PKO on preserving film footage. He would like the adze research to continue. He said that they should look at the recommendations of the EKF for the alaloo. They need to check that the 'ili are accurate. Commissioner Neff said that the cultural working group has reviewed the latest recommendations from Aunty Pua. He asked how to implement her recommendations as part of the contract. He said that they could make a recommendation to the Commission.

Lunch 2:00 to 2:25pm

V. ACTION ITEMS

E. Presentation of Draft Action Plans for Strategic Priorities #1 Fund Development and #2 Cultural Preservation and Use

ED Nāho'opi'i presented the two draft action plans for consideration. They both begin with a summary. The fund development plan has a graph showing the amount to be raised broken down into the type of funding program. The next section lists ten objectives and their related projects. The remaining plan is a spreadsheet by year with a narrative and the projects prioritized, including actions to be taken, the performance measure and responsible staff. The objectives for Fund Development include to develop and implement a charitable giving program, develop direct government funding sources, expand the use of grants for all programs, develop joint projects with other non-profit organizations, develop and establish an annual major fundraising event, develop revenue generation sources, manage the budget to protect the trust, develop cost sharing partnerships with other state and county agencies, establish a separate non-profit entity "Kanalooa Foundation," and self manage the trust fund to improve the rate of return.

Commissioner Arakawa suggested that they make a presentation to the county council in the fall. They may be able to get a specific line item. Chair Aluli said that he had wanted someone other than the ED to coordinate with the Pacific America Foundation and that he would like to hear more from them. ED Nāho'opi'i said that the grant writer would eventually manage the grant. **He said that they could get someone from PAF to make a presentation for the Commission.** He said that the grant would expand into access guide training.

Jean Santos said that she was happy with the action plan and that it would have to be monitored and targets hit. She asked if there were precedents for removing the trust fund from the state. ED Nāho‘opi‘i said that DHHL and OHA both self-manage now. PA-GA Enos will research it further. Chair Aluli said that the strategic plan, action plans and FY09 budget would be approved at the June meeting. Commissioner Arakawa said that he thought the action plan was very good.

ED Nāho‘opi‘i presented the Cultural Restoration Action Plan. He said the plan in FY09 includes three burial sites and site stabilization for 101 and the Loa‘a stone. The Education Center at the ROC will be finished. The alaloa construction will begin and two ‘ilis will be finished each year. The objectives for cultural restoration are to assess the status of island cultural resources, protect exposed burials, systematically stabilize archaeological sites, provide for appropriate access and cultural practices, and add archaeological services to staff. **Chair Aluli said that they will see if there will be a change from ‘ili to ahupua‘a.**

ED Nāho‘opi‘i said that there would be a draft of the Restoration plan in the June packet. The final drafts for approval of the first two plans are due in June. Ms. Santos asked how they would report progress on the plans. ED Nāho‘opi‘i said that he would include it in his ED report under “Plans, Policies and Procedures.”

VI. ADMINISTRATIVE BUSINESS

B. Program Updates

The commissioners reviewed the program updates. Chair Aluli asked about the health of the Kanaloa plant. ED Nāho‘opi‘i said that he heard that one seed sprouted. ED Nāho‘opi‘i said that the staff wants to monitor the mice for one full season to see the blooms and then place the baits. Commissioner Arakawa said that he attended the brown bag lunch that Dean and Cheryl presented. He said that people appreciated the information. ED Nāho‘opi‘i said that they took the wish list and sponsorship forms to the presentation. Chair Aluli said that he missed seeing the access report in the packets. **He would like to see a list of the participants before their access for outreach purposes.**

Chair Aluli said that they should put the strategic plan on the website with an announcement that it will be adopted in June. ED Nāho‘opi‘i said that he would let the kua know.

VII. ANNOUNCEMENTS/FYI

Chair Aluli announced that he would be meeting with Mayor Charmaine Tavares along with Commissioner Arakawa and ED Nāho‘opi‘i. The Personnel Committee will also meet that day and review the 360 evaluations and the new personnel descriptions. A willingness to learn Hawaiian history was added to all PDs at Commissioner Neff’s suggestion. Commissioner Neff said that Auntie Pua would like to meet with the staff on the Cultural Use Plan. Commissioner Neff said that Carmela Noneza attended that last cultural working group meeting and that was helpful. He also said that June 10 would be the Mitchell/Kuloloio access. The participants will cover the helicopter expense. It will be a PKO access with KIRC support.

Chair Aluli asked if they should have Commission meetings every other month. Commissioner Neff asked that they continue having meetings every month for now. Chair Aluli said that it is a priority that the Commission meets on Kaho‘olawe this quarter. They will try to arrange for a limited meeting July 31 through August 1.

Upcoming Commission meetings

June 27 on Maui (Commissioner Lu'uwai's last meeting)

VIII. ADJOURNMENT

MOTION: Commissioner Arakawa moved to adjourn the meeting. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

The meeting adjourned at 4:15 p.m.