



KŪKULU KE EA A KANALOA
KAHO'OLAWE ISLAND RESERVE COMMISSION

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Telephone (808) 243-5020 Fax (808) 243-5885

MINUTES OF THE 1st REGULAR MEETING
Tuesday January 8, 2008
9:00 AM

Department of Land & Natural Resources
Kalanimoku Building, Land Board Conference Room
1151 Punchbowl Street
Honolulu, O'ahu, Hawai'i

COMMISSION MEMBERS

PRESENT: N. Emmett Aluli, Chairperson; Robert Lu'uwai, Vice Chair; Milton Arakawa; Charles Burrows; Craig Neff; John Waihe'e

KIRC Staff: Ka'ōnohi Lee, Commission Aide (AIDE); Ray Enos, Policy Advisor-Governmental Affairs (PA-GA); Michele McLean, Policy Advisor-Special Projects (PA-SP); Rowena Somerville, Deputy Attorney General (DAG); Kathy Kaohu, Resource Manager; Stephen Fulton, Reserve Manager; Nicole McMullen, Commission Assistant (CA)

OTHERS: Spencer Leineweber and Janet Gillmar, UH Manoa; Corey Boss; Michael Naho'opi'i, PKO/PAF; Manuel Kuloloio; Pohai Kukea-Shultz, Ho'okulaiwi/UH MCOE; Kanekoa Kukea-Shultz, The Nature Conservancy; Michelle Kapana Baird, Kaiser High School; Chris Baird, Paumana(sp?) boys school and Kaiser High School; Ryan Umemoto, Project Aloha; Richard Figliuzzu Energy Management Group/UNA USAHI

I. CALL TO ORDER

Chair Aluli called the 1st meeting for the year 2008 to order at 9:20am followed by *Pule Na 'Aumakua*. A quorum was established with six commissioners present.

II. APPROVAL OF AGENDA

MOTION: Commissioner Arakawa moved to approve the agenda as written. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

III. APPROVAL OF MINUTES

Chair Aluli asked for the approval of the minutes. He asked that the letterhead be updated. He asked the commissioners to note the Level One and Two use areas and the Landing Craft cost analysis. Minor corrections were suggested on pages 8 and 12. Corrections will be noted in *bold italics*

MOTION: Commissioner Lu'uwai moved to approve the minutes of December 12, 2007 as corrected. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all Commissioners present.

IV. COMMUNITY and PUBLIC COMMENT

Chair Aluli asked members from the community to introduce themselves: Kanekoa Kukea-Shultz, previous KIRC employee who now works for The Nature Conservancy; Pohai Kukea-Shultz, his wife and works at University of Hawai'i; Michelle Kapana Baird, teacher at Kaiser High School; Chris Baird, her husband; Michael Naho'opi'i, Pacific America Foundation; Ryan Umemoto with Project Aloha; Spencer Leineweber and Janet Gillmar of the UH Manoa School of Architecture; Corey Boss, student at UH Manoa School of Architecture; Manuel Kuloloio of the Kuloloio 'Ohana.

Michael Naho'opi'i provided an update on the Pacific America Foundation grant. He said that a partial funding transfer of \$7,500 was sent to the KIRC and the PKO. He is working on a payment schedule. They are currently reviewing the Environmental Justice unit. Next month they hope to begin filming of an educational DVD during an access by students from Moloka'i. It will be part of the curriculum and will be sent to school libraries. They are working on access guide training, the vocational education part of the grant. Chair Aluli asked if he had talked to Kanekoa and the B-WET group. Mr. Naho'opi'i said that they just met, but he will see if he can tie in their work. Commissioner Burrows asked if copies of the curriculum were sent to the commissioners. Mr. Naho'opi'i said that he gave a draft copy to the staff. They are in the teachers' pilot phase where they will be working in small classrooms and will provide feedback. **Chair Aluli said that the commissioners would like to review the curriculum.**

Mr. Naho'opi'i said the curriculum was designed knowing that not every student will be able to go to Kaho'olawe. It meets the No Child Left Behind regulations. Cultural themes are included in practical lessons. Select older groups will access Kaho'olawe. He would like to develop a virtual Kaho'olawe library and get KICC reports into electronic form. Chair Aluli asked how they would monitor the use of a virtual curriculum. Mr. Naho'opi'i said that they are still looking into technology for in the classroom, but now have only books and DVDs. Chair Aluli asked how they would encourage careers for students. Mr. Naho'opi'i said that the grant includes vocational development and an interest assessment that he would like to incorporate in the third year.

Commissioner Burrows described live video programming that he saw when in Washington, D.C. and asked if it would be possible to have it on Kaho'olawe. Mr. Naho'opi'i said that they will be filming students on the island, but it will not be live. He would like to have real time data that could be downloaded for students to research. Chair Aluli said that Stanton Enomoto and Davianna McGregor have contacts at the Smithsonian for grants with perpetual funding. This PAF grant could get our foot in the door. Mr. Naho'opi'i said that they could also do other grants with the PAF. The intent is for students to take what they learn about Kaho'olawe and apply it in their communities. Commissioner Neff asked how the Moloka'i students' access was chosen for filming. Mr. Naho'opi'i said that they had participated in the training program. Commissioner Neff asked that the PKO setting be included because it is the picture of Kaho'olawe that will be seen in the classrooms. Mr. Naho'opi'i said that the PKO would be included in another part. Commissioner Neff asked about the access guide training. Mr. Naho'opi'i said that the grant includes funding for people to become access guides and they could support future KIRC programs.

Spencer Leineweber and Janet Gillmar, of the UH Manoa school of architecture, presented testimony. They introduced Corey Boss, a sixth year architecture student, who is interested in working on a pilot project for alternative energy for Honokanai'a Base Camp. He previously did

a practicum with an architecture firm, working in sustainability. Mr. Boss said that he would like to make the design ideas of the architecture students real. He is interested in sustainability and this is a great opportunity. He would like to focus on renovating the living quarters using natural ventilation and light to make them more natural, as well as comfortable. Ms. Gillmar said she would like to give the camp a higher aesthetic quality as well.

DAG Somerville asked for clarification, as this presentation was not on the agenda. Chair Aluli said that it is public comment, and they are not making a request or presenting a budget. Ms. Leineweber said that they would come back to the Commission with a request to do a test project. PA-SP McLean said that she would work with Mr. Boss on accessing the island, the pilot ideas, cost and timeline.

Commissioner Burrows said that a master plan for Honokanai's base camp needs to be developed. Chair Aluli said that MCC has done a study and Mr. Fulton has ideas. **A workable project and concept of funding needs to be developed in the next six months.** PA-SP McLean said that a possible pilot project would be presented in February or March. Ms. Leineweber said that Mr. Boss is working with the architecture students' information and a report will be presented. **DAG Somerville said that we need information for the agenda in the next two weeks so that it can be formally presented during the meeting.**

Manuel Kuloloio next gave public testimony. He expressed concern about not being on the KIRC agenda and about past experiences with the Pacific America Foundation. He submitted a copy of a Presidential Commendation for John Kelly to the Commission. He said that he spoke with Dr. Weisler about the adze discovery and was concerned about what items related to Kaho'olawe that other private repositories might have. He asked if the KIRC or the PKO has made an official statement about it. He read his request to the Commission to take Billy Mitchell to Kaho'olawe.

Meeting recessed at 10:35. Back in session at 10:50.

V.A. NEW BUSINESS - Discussion of Kaipukaiaola Curriculum Development Grant [Bay Watershed Education and Training (B-WET) Grant]

Kathy Kaohu introduced Kanekoa Kukea-Shultz, Co-Principal investigator for the Project; Pohai Kukea-Shultz, his wife and co-author of the grant; Michelle Kapana Baird, a Kaiser High School PE teacher and voyaging instructor; and Chris Baird, her husband, who works for Olomana school. She said that Mr. Alvin Parker from Kawaihona Charter School wanted to be there, but was unable to make it.

Chair Aluli asked Mr. Kukea-Shultz to explain the name Kaipukaiaola. Mr. Kukea-Shultz said that it describes an ecosystem or more literally a womb. The grant included teacher education and lesson plans developed by the teachers on island, which will ensure that they are taught. They also had workshops comparing Kaho'olawe and their communities. The grant provided much needed equipment for 'opihi surveys and improved their imu and fish research. The program lasted one year.

Pohai Kukea-Shultz said that the Center for Native Hawaiian education received a grant from OHA to train teachers for Hawaiian immersion and charter schools. Nanaikapono is a partner in creating lesson plans. She said that it was really valuable for the teachers to go to Kaho'olawe and they gained a lot from the partnership. She helped to organize trips and put the curriculum together.

Michelle Kapana Baird teaches at Kaiser High School. The students were looking at invasive algae in Manalua Bay. It was wonderful to see the pristine ocean around Kaho‘olawe and for the students to see the conservation work and listen to Kapono‘ai Molitau and Dean Tokishi. It was a fantastic experience out of the classroom. The students are graduating and looking for mentors on their career path. It helps the students to get involved and gets them interested. They tell other students also. If they could do live broadcasts from Kaho‘olawe, it would be great for the kids. They are developing a partnership with Honolulu Community College, who is working on an underwater robot to look for invasive algae. Maybe it could be used for Kaho‘olawe. Chris Baird said that he helped Michelle and took pictures of the reefs. He will take them back to his students who are incarcerated. It is an opportunity to expose them to the history, conservation and the beauty of the environment. Mr. Kukea-Shultz commented that the waters are the jewel of Kaho‘olawe. It is what the ancestors saw and is nowhere else in Hawai‘i. Chair Aluli thanked the teachers for their report and said he hoped it would be an ongoing program.

Chair Aluli asked Mr. Kukea-Shultz about the name ‘Ohua that was given to the new landing craft. Mr. Kukea-Shultz said it describes the baby manini in the whale snot. Chair Aluli said that Uncle Less has a beautiful painting of a whale that shows the concept. Ms. Kaohu said that even though the B-WET award is complete, the project would be ongoing. Mr. Parker wants to continue training and getting his own funding independent of the NOAA grant. Commissioner Neff asked if college students were trained in the program. Pohai Kukea-Shultz brought a group of college students studying for their masters in education. Ms. Baird brought high school teachers. Ms. Kaohu said there were also workshops in the community.

Commissioner Lu‘uwai asked Mr. Kukea-Shultz if the manini ate a certain kind of limu. Mr. Kukea-Shultz said that he has seen them eat different kinds. Commissioner Lu‘uwai said that he has not seen as many manini in Makena and thinks that it is because the limu is gone. Mr. Kukea-Shultz said that the limu depends on fresh water springs. Commissioner Lu‘uwai said that they have lost most of the springs.

Mr. Kukea-Shultz said that he works in fishpond restoration and wondered if it would be possible to restore one on Kaho‘olawe. PA-GA Enos asked what type it was. Mr. Kukea-Shultz said that he thought it was kuapā. Ms. Kaohu said that the only issue would be UXO clearance. Mr. Kukea-Shultz said there are a fishing ko‘a and a well there. It is in a KICC report and there is footage at the KIRC.

VI.A. OLD BUSINESS – Program Updates

Ms. Kaohu said that the Restoration Program is monitoring rainwater, especially at Kealialalo. The USGS is analyzing turbidity samples. She is excited that there has been good sampling. Commissioner Burrows asked about future plans for Kealialalo. She said they are in early planning with NRCS to eradicate non-native *plants and replace native habitats*. They are trying to determine a supplement water source to feed the wetland. Commissioner Burrows asked if they considered lining the bottom. Ms. Kaohu said that they are discussing it. They are concerned about predators when the water fowl return. James Bruch is starting to trap rodents. Commissioner Burrows asked if there have been any birds sighted. Ms. Kaohu said that there were ducks observed at Sailor’s Hat. Commissioner Burrows asked about the other end of Kaho‘olawe. Ms. Kaohu said that they are looking at Kaukukapapa. It is a coastal lowland area fed from water runoff. There is also another ponding area down the road from Kealialalo.

Commissioner Burrows said that he would like to establish Kaho‘olawe as a Ramsar site of international importance. He is involved in the committee that recognizes wetlands and cultural

sites. Kawainui Marsh was given the designation two years ago. He is looking at it for possible funding for Kaho‘olawe and also getting the designation for Papahānaumokuākea Marine National Monument.

PA-SP McLean explained that, when the DOH grant was awarded, fifty percent was dedicated to USGS. The KIRC portion of the balance is just over \$84,000 for supplies and personnel. The USGS has been doing sampling and has only spent eighteen percent of their share. She suggested talking to USGS to renegotiate the funding. Ms. Kaohu said that there are two more years of monitoring. Chair Aluli asked if they would put in more monitors. Ms. Kaohu said not necessarily. There are two turbidity monitors and terrestrial monitors. Chair Aluli said that it would affect the volunteer program. **He would like them to approach USGS for more of the funding.**

Ms. Kaohu reported for the Ocean Program that the trolling schedule was sent out and thanked Commissioner Lu‘uwai for his assistance. There are ongoing surveys and monitoring. She said that they would be providing more information on data analysis. There is ongoing ‘opihi monitoring, a spin-off of the B-WET program. Chair Aluli said that he enjoyed hearing from the B-WET teachers. He asked how the radio interview went. Ms. Kaohu said that it went well. She did not hear it, but will try to get a tape. She said that Dean Tokishi conducting outreach to the fishing community through radio interviews, talks to boat clubs, and one-on-one dialogue with fishermen as part of the boater education program. Two-dozen vessels have been registered so far for 2008. She said that some fishermen diligently submit catch reports, but not as many come in when compared to the actual presence in the Reserve during open waters.

Commissioner Neff asked about the status of the Kanapou Cleanup. Ms. Kaohu said that they are in ongoing discussion and planning. Mr. Fulton said that the Army is not participating. Ms. Kaohu said that they are looking at the marine debris situation in other areas as well.

Ms. Kaohu reported for the Culture and Education Program that the EKF accessed the island for the winter solstice. It was a success and she spoke briefly with Aunty Pua. Commissioner Neff said that she would like to give her Powerpoint presentation to the Commission. **Chair Aluli said that Aunty Pua could give the presentation at the next meeting.** He said that she gave it at the Fish and Wildlife meeting and it was very good. PA-SP McLean said that she has asked them for a timeline of deliverables and completed the contract extension. **PA-GA Enos said that he read Aunty Pua’s write-up, but that training was not built in. We need to start thinking of the cost for training.** Ms. Kaohu said that it was originally in the budget, but it was not realistic that we would spend it this year. EKF’s figure for training staff and PKO is \$75,000. Chair Aluli said that it is important to look at this.

Ms. Kaohu said that they had to postpone the PAF filming due to the rains. She said that the Cultural Working Group has been actively meeting and thanked Commissioner Neff for his dedication. She said that minutes and a draft burial-monitoring plan are in the packet. Chair Aluli said that Theresa Donham mentioned a signed agreement with SHPD during the cleanup and asked that this be located. He wanted to clarify any agreements as to who had authority and what was expected. Ms. Kaohu said that Ms. Donham’s institutional memory is an asset. She understood that KIRC has authority over burials, but HP sites still fall under the SHPD rules. She explained a flow chart included in the packet for burial monitoring. Chair Aluli expressed concern about sites that need emergency stabilization and having to wait for authorization from SHPD. **He asked that they work with SHPD to allow for stabilization of endangered sites.** Ms. Kaohu said that they hope to reinstate constant monitoring of endangered sites. Commissioner Neff said now that they have a burial plan, they would begin monitoring in

February. They will begin making a priority list for stabilization. **He said that they need funding in the budget for next year for stabilization.** Chair Aluli hoped that the Cultural Specialist II would work on this. Ms. Kaohu said they would work on it with the guidance of the working group and the Commission. She said that Theresa Donham was not interested in a contract extension, as she will be working on the Big Island. Her contract expires in July. PA-SP McLean commented that her work is billed hourly. Commissioner Neff said that Ms. Donham is sensitive to what we are doing, has knowledge, and is willing to volunteer for certain things. DAG Somerville said that she called the State Ethics Commission and confirmed that Ms. Donham could contract with us and work on Hawai'i Island. Chair Aluli asked if Ms. Donham was able to talk with Dr. Weisler. Commissioner Neff said no.

Commissioner Neff asked that commissioners hand in the burial locations chart. It will be put with other sensitive materials. He is concerned that people may try to raid the sites, especially those near the ocean. PA-SP McLean said that in the future they would indicate this type of document as confidential. Ms. Kaohu said that the working group discussed whether the locations insert or the entire plan should be considered sensitive. Chair Aluli said that the plan does not include the GPS coordinates. He said that it is important that commissioners are aware these are sacred places and should have limited access. The public has not asked to visit particular sites. Ms. Kaohu said that the sources of the information are the Task Orders. Chair Aluli said that the information should be secure. Commissioner Neff said that the locations are in the Task Orders and they are public documents. Chair Aluli said that the government paid for them and they are public. DAG Somerville said that burial sites are specifically protected.

Commissioner Neff said that there should be a log for people who use the office library. Ms. Kaohu said that not many do: the B-WET teachers, the PAF group, and Aunty Pua recently. Commissioner Neff asked that it be tracked. Chair Aluli said that they need to look at intellectual property. Ms. Kaohu apologized for including the plan in the packet. It is only a draft and Ms. Donham thought that it was staying in the working group. She asked the commissioners to hand in the entire plan. Chair Aluli said that it would come back to the Commission for final approval. Commissioner Neff said they discussed what should be done with the midden in the office and the artifacts on island and at the Bailey House. Chair Aluli has been speaking with the Bishop Museum about Kaho'olawe artifacts in theirs and other collections.

For the Outreach update, Chair Aluli asked if the newsletter was ready. PA-SP McLean said that it is still in process. Ms. Kaohu said that Ellen Pelissero has been assisting with PR for boater education and helped with the "Notice to All Boaters" cards. She said Ms. Pelissero sends thank you letters to e-mail subscribers of the newsletter. Chair Aluli asked if she updates the web page. PA-SP McLean said that she helps with content and Carmela Noneza does the updates. The minutes and the newsletter are on the web site. Ms. Kaohu said that Ms. Pelissero, Jackson Bauer and Kapono'ai Molitau are giving a presentation at Kaunoa Senior Center today.

Stephen Fulton presented the Reserve Operations update. He said that in December they launched the 'Ohua. He has received written quotes on expanding the boathouse doors. The lowest bid was \$13,000. They are putting bids out for the concrete work. Chair Aluli asked about the landscaping. PA-SP McLean said that it would be done in house for now. Mr. Fulton discussed the photos of the storm damage on island. They have registered with State Civil Defense. Ed Texeira expressed interest in helping. The road contractor is scheduled to do the re-assessment at the end of January. Commissioner Arakawa said that Maui County contacted the National Guard for help Upcountry. Mr. Fulton said that the National Guard is working with

State Civil Defense. Commissioner Lu'uwai said that they would be working for a month. Commissioner Arakawa said that it is a good resource to keep in mind.

Commissioner Lu'uwai asked Mr. Fulton if he followed up on the truck donation. Mr. Fulton said that Don Cameron would be bringing it down tomorrow. Commissioner Lu'uwai asked if it would need to be licensed. Mr. Fulton said yes, even just to use it at the boathouse. Commissioner Burrows asked when the landing craft would start operations. Mr. Fulton said that it will be used this weekend for open waters, and they are working with DAG Somerville on the EA. They are discussing taking volunteers over. Commissioner Burrows asked if they were preparing the boat ramp area. PA-SP McLean said that they would have to wait for the EA. Chair Aluli said that the 'Ohua can only operate as a substitute for the Hakilo until the EA is complete.

PA-SP McLean said the Clivus toilets have been ordered, but they need to confirm the locations. They are considering two at Honokanai'a beach, one at Kealaikahiki and two up mauka. Commissioner Neff asked if there would be any in Kuheia. PA-SP McLean said no. They will probably be taken by PacHelo and dropped near their locations. Chair Aluli said that it would bring the total at Honokanai'a to seven. PA-SP McLean said the PKO requested the one at the beach. Mr. Fulton said that they are coming at the end of the month.

VI. B. OLD BUSINESS – Transition Team's Report

MOTION: At 12:00 pm Commissioner Arakawa moved to enter into **Executive Session -** Pursuant to HRS Chapter 92-4 & 5(a)(2) the Commission will resolve into executive session to consult with legal counsel and staff on personnel issues where consideration of matters affecting privacy will be involved. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all commissioners present.

The commissioners (except Commissioner Waihe'e), PA-GA Enos, DAG Somerville, AIDE Lee, CA McMullen, and Jean Santos resolved into Executive Session.

MOTION: Commissioner Arakawa rose to report out of Executive Session. He reported that the Commission met regarding personnel issues and no decisions were made. Commissioner Lu'uwai seconded the motion.

ACTION: Motion approved by all commissioners present.

The meeting recessed until 1:35.

Chair Aluli said that the transition team is proposing a \$450,000 net decrease in the budget. PA-SP McLean said that they are working on a better budget presentation that will show encumbrances. The budget lists December expenditures. The figure for FY08 total spent includes pre-FY08 commitments and prior year encumbrances. Chair Aluli commented that they might need a more sophisticated program than QuickBooks. He asked if there would be unspent funds in six months. PA-SP McLean said that they have tried to propose decreases, but still being conservative as not to go over budget. Commissioner Neff expressed concern that there was no budget for burial assessment. PA-SP McLean explained that the helicopter costs would be under operations, as well as food and billeting. The pili is in the budget, but they will not need to purchase it from Moloka'i anymore *as federal funding has been extended*. The budget for Culture and Education was reduced, but it is open-ended. **Commissioner Neff asked that it**

be project-oriented to make sure there is funding for the burials. PA-SP McLean said that it would cover supplies. Commissioner Neff asked about flying in cultural practitioners. PA-SP McLean said that that would fall under Airfare, which is \$1,000 until June. Chair Aluli said that any increase would come to the Commission.

Commissioner Lu'uwai asked about the Kuheia harbor project. PA-SP McLean said that the budget shows a match for two years. Congress will have to appropriate the second year.

Commissioner Lu'uwai asked why we could not just put in this year's match. PA-SP McLean explained that the Commission wanted to show that we are committed to the project. We asked Derek Chow who said that it could set us above other projects to put in both years.

Commissioner Lu'uwai said that he understood that once the project was started, there would not be a problem with the rest of the funding. PA-SP McLean said that if the budget stays as it is, those funds for the second year would be encumbered.

Commissioner Arakawa said that he appreciates the effort the staff has made to reduce the FY08 budget. He said that looking at the Trust Fund projection is depressing. We are obviously living beyond our means and will need to make some hard decisions soon. Ideally, we should be using the fund like an endowment, using the interest for operational expenses and running programs from grants. Chair Aluli said that if we freeze the endowment, the staff and Commission would have to raise four to five million dollars to match current spending. Commissioner Arakawa said that the principal needs to be preserved.

Commissioner Lu'uwai asked that the second year of funding for Kuheia be taken out of the budget, as it is not yet encumbered. PA-GA Enos said that he would be meeting with Derek Chow and would let him know. Chair Aluli said that we need to look at Kuheia again and decide what our priorities are. Commissioner Lu'uwai asked if we were committed to the harbor. PA-GA Enos said that we are only committed at this point to the feasibility study.

VII. ANNOUNCEMENTS/FYI

PA-GA Enos reviewed the UXO that was recently found. The Navy was contacted. He stressed promptness with the Makahiki coming. They said they should be able to remove it in a couple of weeks. They were anxious to come out, and he will stay in touch with them. Bart Maybee described the UXO as a firebomb igniter containing white phosphorus. PA-SP McLean said that it was washed up from the ocean. PA-GA Enos said that he checked with Carmela Noneza and there are no historic or cultural sites near it. He anticipated that it would be destroyed there. Commissioner Lu'uwai asked if they would put up a barrier. PA-GA Enos said that it would be up to us.

VIII. ADJOURNMENT

MOTION: Commissioner Burrows moved to adjourn the meeting and convene the workshop. Commissioner Arakawa seconded the motion.

ACTION: Motion approved by all Commissioners present.

The meeting adjourned at 2 p.m.

WORKSHOP Minutes
Tuesday, January 8, 2008
1:00 PM
Department of Land & Natural Resources
Kalanimoku Building, Room 322C
1151 Punchbowl Street
Honolulu, O‘ahu, Hawai‘i

I. CALL TO ORDER

Chair Aluli called the meeting to order at 2:00 pm.

II. COMMUNITY and PUBLIC COMMENT

Chair Aluli asked if there were any public comments before moving into executive session.

III. WORKSHOP ON STRATEGIC, BUDGET AND ORGANIZATIONAL PLANNING

MOTION: At 2:05 pm Commissioner Arakawa moved to enter into **Executive Session -** Pursuant to HRS Chapter 92-4 & 5(a)(2) the Commission will resolve into executive session to consult with legal counsel and staff on personnel issues where consideration of matters affecting privacy will be involved. Commissioner Burrows seconded the motion.

ACTION: Motion approved by all commissioners present.

The commissioners, DAG Somerville, CA McMullen, and PA-SP McLean resolved into Executive Session.

MOTION: At 2:35 pm Commissioner Arakawa rose to report out of Executive Session. He reported that the Commission met regarding personnel issues and no decisions were made. Commissioner Lu‘uwai seconded the motion.

ACTION: Motion approved by all commissioners present.

PA-GA Enos reviewed the Strategic Planning Timeline. He said that the staff had already met for a workshop on strategic planning. They ranked the strategic priorities in order of importance. He said that they would try to do the strategic plan in house. There will be a two-day workshop in late February. They will look at SWOT (strengths, weaknesses, opportunities, threats). He said that during the last approval process five years ago, the strategic plan was presented on every island for input. The Commission should decide whether that is necessary. They should have a workshop with the PKO and get community input. Chair Aluli asked if they could afford to bring over old Commissioners. PA-GA Enos said that we could invite them and get their input. He said that there was a two-day workshop last time and staff and PKO were invited. AIDE Lee clarified that the managers and some staff attended. DAG Somerville suggested looking at strategies such as putting the plan on the website instead of going to all islands. Commissioner Neff asked what they learned when they went to other islands. PA-GA Enos said that they learned there was a wide spectrum of thought. Jean Santos said that looking at strategic priorities was more important than looking at SWOT.

PA-GA Enos said that it has been five years, some priorities remain, some have changed and the staff has suggested new ones. He said that the process needs to include a measuring device and the last plan did not have one. Ms. Santos said that there needs to be ownership of actions.

PA-GA Enos placed sheets of paper around the room, a strategic priority from the current plan on each. He included and explained new priorities that the staff suggested. The commissioners then placed colored dots, ranking their top four priorities.

Chair Aluli also suggested that some of the previous priorities could actually be considered action items to achieving another priority, such as to develop a volunteer base could be an action for the priority to restore the environment. PA-GA Enos suggested that maintaining an on-island presence could fall under the priority of enforcement. He suggested that the priority to prepare for the transition to the Hawaiian nation was not necessary. He thinks it would be automatic and they will receive what has been done to the best of our ability. Chair Aluli liked the staff's suggestion to finish the UXO cleanup. Commissioner Arakawa said that it could be put under restoring the environment.

Chair Aluli said that the exercise showed him that each priority is still important, as each got at least one dot. PA-GA Enos suggested that items such as enforcement only received one dot because we are doing well now, but it needs to be continued. The action items that are developed should show whether it should be implemented or continued.

PA-GA Enos reviewed the results of the exercise:

#1 - Increase size, diversity and sustainability of the Trust Fund

#2 – Assess and stabilize cultural sites

#3 – Maintain appropriate and sustainable infrastructure

#4 – Systematically restore the environment.

PA-GA Enos reviewed the results from the staff's exercise. The Trust Fund was also the first priority with the staff. The staff put infrastructure second, followed by meaningful safe use and a more cohesive organization. We will need to decide what needs to be done next year or three years from now. Commissioner Burrows asked if there was a method for evaluating accomplishments. PA-GA Enos said they would develop action items with timelines.

Commissioner Burrows said that the plan would influence how we set the budget. Chair Aluli said that it needs to be included in a business plan. PA-SP McLean said that they would list the priorities in the new order for the meeting on the 29th. Chair Aluli said that they should ask the staff how the current priorities have been accomplished.

PA-SP McLean asked if they would be discussing the FY09 budget along with the priorities at the next workshop. Chair Aluli said they should look at a projected budget for the plan for two to three years. He said that the plan should be examined every year. Projects like infrastructure will take long-term planning. Chair Aluli said that it is important to look at partnerships and new contacts, such as with the U.S. Fish and Wildlife Services and Kamehameha Schools. He asked what is being done in the legislature this year. PA-GA Enos said that he did not think they could do a grant-in-aid. They would have to be a non-profit. Chair Aluli asked how Kawainui Marsh was able to get funding. Commissioner Burrows said that it was an agreement between the city and state, and the money was appropriated by the state.

Chair Aluli asked for announcements. Commissioner Neff asked why no penalty was listed on the notice to boater cards and said that he thought it would be a good deterrent. PA-GA Enos said that the penalty was a range. Chair Aluli said that he wanted the commissioners to watch Toby McCloud's DVD on sacred places. He said that the staff was not able to meet with Dr. Weisler again, but he thought that he would soon be making a formal proposal to access archeological sites on island. PA-SP McLean asked him to forward any information to her.

Commissioner Burrows said that there is a Ramsar conference on February 2 and he would like to have a KIRC exhibit set up and for PA-GA Enos and DAG Somerville to meet with the councilperson. She arrives the week of January 31. He said also that there are Gwich'in students from Canada accessing Kaho'olawe in February. Chair Aluli asked to keep him updated on their access. Commissioner Arakawa said that they need to start finding replacements for the two commissioners whose terms will expire. **Chair Aluli said that they need to send letters to Hawaiian organizations for nominations.** AIDE Lee said that they were sent last time by the DLNR chair. Chair Aluli said that the letters need to be written and sent soon, and they should contact OHA for a resource list.

IV. ADJOURNMENT

MOTION: Commissioner Lu'uwai moved to adjourn the meeting. Commissioner Neff seconded the motion.

ACTION: Motion approved by all Commissioners present.

The meeting adjourned at 4:10 p.m.

Upcoming Commission meetings:

Tuesday January 29, Strategic Planning workshop in Honolulu.

Tuesday February 12, Commission meeting on Maui

Tuesday and Wednesday March 18 and 19, Limited Meeting on Kaho'olawe