

September 24, 2024
Item IV.C

MEMO TO: KIRC Commissioners

FROM: Michael K. Nāho‘opi‘i, Executive Director

SUBJECT: Authorize the Executive Director to Award Communications Contract for
FY26

RECOMMENDED MOTION:

To authorize the Executive Director to award the Communications Contract to Harmer Radio and Electronics, Inc. in the amount of \$74,876.77 for the period May 01, 2025, through April 30, 2026.

BACKGROUND & SUMMARY:

The Communications contract was previously awarded to Harmer Radio and Electronics, Inc in FY22 and extended three times in FY23, FY24 and FY25. A new solicitation was released for FY26 and two (2) bids were received. The lower of the two bids was Harmer Radio and Electronics, Inc. The second bid was approximately \$50,000 higher.

The KIRC staff is recommending awarding the Communications Contract to Harmer Radio and Electronics Inc, based upon lowest priced, technically satisfactory offer.

The following are the price changes from the previous contract:

Annual Services	FY26	FY25	Δ	Notes
Microwave maintenance	\$11,664.00	\$12,013.92	(\$349.92)	Pricing reset
Site Rent	\$14,904.00	\$15,351.12	(\$447.12)	Pricing reset
Telephone/Data Circuit	\$8,100.00	\$8,343.00	(\$243.00)	Pricing reset
Radio maintenance	\$12,180.00	\$11,160.00	\$1,020.00	Additional work due to age of Camp relay
Repeater maintenance	\$9,264.00	\$9,541.92	(\$277.92)	Pricing reset
Dish Network	\$2,004.00	\$2,064.12	(\$60.12)	Pricing reset
Solar panel maintenance	\$5,736.00	\$5,908.08	(\$172.08)	Pricing reset
Total Monthly Services with GET	\$66,860.71	\$67,064.32	(\$204.32)	
Contingency Services¹	FY26	FY25	Δ	Notes
Misc radio parts	\$2,000.00	\$1,000.00	\$1,000.00	Additional radio needed for increase staff
Misc microwave repairs	\$3,000.00	\$3,000.00	0.00	No change
Misc battery replacement	\$3,500.00	\$3,500.00	0.00	No change
Total Contingency services	\$8,500.00	\$8,500.00	0.00	No change

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Total Contract Amount	\$75,360.71	\$74,876.77	\$483.94	
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Notes:

1. Contingency Services are paid as services are executed Any remaining balance at the end of the contract extension in this category for services not utilized is returned to the trust fund.

LEGAL AUTHORITY:

The relevant provisions of Chapter 6K, Hawai`i Revised Statutes, read as follows:

[\$6K-6] Responsibilities and duties of the commission. The general administration of the island reserve shall rest with the commission. In carrying out its duties and responsibilities, the commission...

- (2) Shall approve all contracts for services and rules pertaining to the island reserve...

[\$6K-9.5] Kaho`olawe rehabilitation trust fund. (b) The commission may use moneys in the trust fund to carry out the purposes of this chapter, including hiring employees, specialist and consultants necessary to complete projects relating to the purposes of this chapter.