

Executive Director's Report

Kaho'olawe Island Reserve Commission Meeting

April 30, 2021

Budget, Finance, and Funding

FY21 Expenditure Report and Budget Variance: There are no variances to report.

Plans, Policies and Procedures

Long-range Scheduling: See the attached long-range schedule.

Administration, Staffing and Personnel

Commissioner Status Update:

Departing Commissioners: Commissioner Holt has exceeded her term limit. Commissioner Pescaia's first term will expire on June 30, 2021. Commissioner Ching decided not to seek a second term and will also end his term on June 30, 2021.

New Commissioners: Confirmation hearings have been scheduled for two new commissioners and second term for an existing commissioner. Results of the hearing and confirmation vote will be briefed at the meeting. All terms commence July 1, 2021:

- GM683 Mikiala Pescaia. Renewal for second term representing the Protect Kaho'olawe 'Ohana (PKO).
- GM684 'Ānela Evans. New appointment for first term representing the PKO .
- GM685 Dr. Benton Pang, Ph.D. New appointment for first term representing Native Hawaiian Organizations (NHO).

KIRC Staff Status Update:

Cultural Resource Project Coordinator and UXO Safety Specialist: Towards the end of last year's legislative session, the legislature eliminated the funding in the FY21 Administration Budget for any positions vacant for more than two years. The UXO Safety Specialist Position has been vacant since Bart Maybee departed in March 2017. The Cultural Resource Project Coordinator position has been vacant since Kui Gapero departed in June 2016.

New KIR II Specialist: The newly awarded Hakioawa Watershed DOH 4 grant from the Department of Health, Clean Water Branch includes one year of reimbursable funding for a temporary KIR II Specialist. Staff is proposing to fund this new employee for one-year starting July 1, 2021 from trust funds and request quarterly reimbursements from DOH.

Capital Improvement, Reserve Operations and Logistics

Update on COVID procedures: The on-island COVID procedures have been working extremely well. In addition to the reduced volunteer numbers, twice daily sanitation by base camp staff and the increase berthing separation, staff has also purchased individual two-gallon water jugs for the volunteers to use while on-island. Every afternoon they clean their own jugs, and we provide ice for them to fill their jugs for individual use through the day. This reduces the risk of cross contamination when filling individual hydro flasks.

Starting in May the KIRC will be entering a new base camp contract with reduced base camp manpower. Currently, the base camp is dedicating one person a day to assist in meal preparation for individual service and conducting twice daily sanitization. Based on new CDC guidelines, base camp will be converting to once-a-day sanitization of common touch areas and the dining hall in the morning and volunteers cleaning the dining hall surfaces after the evening meals. Staff is planning to lift current COVID restrictions regarding cleaning, social distancing and capacity once the Governor has lifted the state-wide mask mandate.

Native Dryland Forest CIP Project Update: The Native Dryland Forest Project was funded from CIP funding for FY18 and 19. The last of the funds will be expended this month resulting in most of the on-island operational cost shifting back to KIRC funding. As discussed at the last commission meeting, all new KIRC grants will include a substantial request for funding to support both on-island operations and boat operations.

New Base Camp Maintenance Contract: The current base camp maintenance and operations contract and its allowed amendments will expire at the end of April 2021. In accordance with a previously approved motion, a new solicitation was posted on HiePRO and a vendor was selected based upon best price. The new contract was awarded to Dawson for \$453,695 for a period from May 1, 2021 to April 30, 2022 with three possible amendments. The previous Base Camp operating contract was for \$777,873. The previous contract included plants and natural resources restoration materials and supplies to support the Dryland Forest effort as well as the maintenance and repair supplies for on-island vehicles and the 'Ōhua. These have been eliminated in the current scope of work and shifted back to the KIRC. Base Camp manpower has also been reduced by one General Maintenance Technician (GMT) to reduce cost. The contract retains the purchasing of all food and kitchen supplies as well as food preparation. The KIRC is planning to reduce on-island volunteer group numbers from the previous year's 15 per access to 10 to reduce total food cost once COVID restrictions are lifted.

Government Relations

Legislative Site Visits: No new updates.

